



Society of Loss Prevention  
In the Oil, Chemical & Process Industries (Singapore)

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## **SLP EXECUTIVE COMMITTEE – ANNUAL REPORT 2001/ 2002**

The Executive Committee is pleased to present the annual report for 2001/2002.

### **1. Executive Committee Membership**

In accordance with the new provision in the constitution, Mr. Andy Choi was nominated and duly elected Hon. Treasurer at the Annual General Meeting for a one year period. Other executive committee members are elected for two years.

During the year Mr Goh Chee Beng resigned from the Exco due to extensive business travel that prevented him from attending committee meetings. The Exco asked Ms Lam Kit Wing to join the committee to replace Chee Beng.

### **2. Activities**

The activities of the year were as follows:

#### **i) Visit to Civil Defence Academy**

SLP members toured the SCDF's Civil Defence Academy (CDA) on 17 August 2001. 31 members and guests attended this very interesting and educational visit.

#### **ii) Technical Talks**

<b>Date</b>	<b>Speaker</b>	<b>Topic</b>
06 Sep 2001	Dr Dennis Ashworth	Transportation Risk Management

#### **iii) Workshop - Emergency Response Planning on 30 Nov 2001**

**Keynote Speaker** AC Derek Pereira, SCDF

<b>Workshop Leaders</b>	Dr. Alvin Yee	Assoc Prof Foo Swee Cheng
	Mr Ong See Hee	Mr John Lockwood
	Mr Fong Mun Seong	Mr Alan Loh
	Mr Ngiam Tong Yuen	CPT Teong How Hwa, SCDF

This workshop marked the official roll out of the Emergency Response Planning Guide that had been produced by an SLP Workgroup. (See also this item under Major initiatives)

The Workshop was jointly organised by SLP and IES. 31 IES/ SLP members and 21 non members attended.

iv) Lunar New Year Dinner Celebration, Feb. 23, 2002

This was a well supported and enjoyable occasion. 60 members with spouse/ partners joined in the celebration. In addition, Ms Lim Siew Mee from Wyeth Nutrition gave a talk on Food Nutrition

**3. Major Initiatives**

i) SLP Web Page

Messrs Richard Gillis and Ong See Hee re-designed our web page to make it more attractive and user friendly. This new look web page has been running since May 2001. Mr Ong See Hee is the web-master.

ii) Collaboration/ Cooperation with Other Societies

Our collaboration with the Singapore Institute of Safety Officers is continuing.

iii) SLP Representatives on SPRING Singapore's Standards Committees

In line with SLP's objective of being active partners with other Singapore organizations of similar interests, the executive committee initiated discussions with SPRING Singapore. As a consequence SPRING Singapore has invited two SLP members to become members of standards committees.

Currently SLP's representatives are as follows:

- 1) Mr Richard T Gillis, President, as a member of the General Engineering and Safety Standards Committee (GESSC).
- 2) Assoc. Prof. Reginald Tan, Executive Committee Member, as a member of the Environmental Management Standards Committee (EMSC).

Ms Lam Kit Wing, Executive Committee Member, is Deputy Chairperson of the Chemical Standards Committee in her personal capacity. She is also a member of the EMSC.

These members of SLP are representing you on these committees. This provides you with an opportunity to work with the nominees on the committees to suggest standards, codes of practice or technical notes for the betterment of the process industries in Singapore.

From time to time, SLP members will be invited to serve on technical committees and working committees of SPRING Singapore.

iv) Emergency Response Planning Guide

The workgroup under the leadership of Mr Alan Loh completed its work and has published the ERP Guide. Other members of this workgroup were Mr Fong Mun Seong, Assoc. Prof. Foo Swee Cheng, Mr Goh Chee Beng, Mr John Lockwood, Mr Ngiam Tong Yuen, Mr Ong See Hee and Dr Alvin Yee.

This guide is meant to be used by companies who are doing an ERP for the first time and for companies who are revising their emergency response plan.

The roll-out of this guide was done at the Nov. 30 workshop referred to above.

Members may purchase this guide for \$ 25 per copy from the Secretariat.

v) 5 – Year Plan

The Executive Committee has prepared a 5-yr. plan to be used as a guide for SLP for the next five years. This is a running plan that would be updated each year to reflect changing circumstances. The plan would set SLP's strategic direction. Members are invited to present their ideas to Exco for consideration.

vi) Corporate Member's Night

A night for Corporate Members and their nominated representatives is to be held on 7<sup>th</sup> June. This function is to thank Corporate Members for their support and to demonstrate the benefits of being a Corporate Member of the SLP.

**4. Upcoming Events**

i) The SLP will hold a technical talk on July 12 on Business Continuity Planning by Mr. Nathaniel L Forbes.

ii) The SLP is planning a Seminar with SPRING Singapore on Risk management to be held in October 2002 during Standards Week.

**5. Financial Report**

The financial report for 2001/2002 is attached. The financial position is fairly sound because the surpluses from the 3<sup>rd</sup>. International Conference held in Dec. 2000 and the recent ERP Workshop have been included in the accounts. The income from membership subscriptions is not sufficient to sustain SLP's operations and activities. The SLP continues to rely on successful functions such as these to maintain the health of SLP's finances.

**6. Membership**

During the past 12 months, membership increased by 8 new individual members and 1 Corporate member. Unfortunately we also had resignations. Currently, the membership is as follows:

20 Corporate Members  
50 Individual Members

Increasing membership is a challenge for the Membership sub-committee. This sub-committee would welcome suggestions and ideas from members for this task.

**7. Newsletter**

SLP published 3 issues of the Newsletter in the last year. We hope members have found the newsletter to be informative and easy to read.

**Conclusion**

2001/2002 has been a busy time. SLP members have enjoyed a variety of social, technical and professional activities.

Your present executive committee has completed its 2-yr. term and a new team needs to be elected to serve for 2002 to 2004. Members should ponder this issue and not hesitate to offer themselves for election.

Richard Gillis  
President